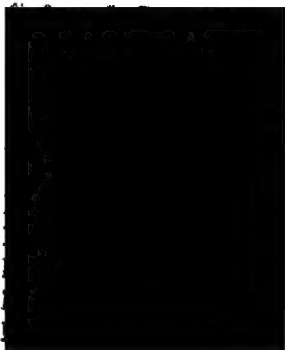


Minutes of
LOGISTICS OFFICE STAFF MEETING

24 November 1953

PRESENT:

Mr. Garrison



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1. The first item discussed at this meeting held at 0900 in the Office of the Chief of Logistics concerned the O&M survey of Logistics functions within the DD/P complex. [REDACTED] I&R Staff, stated that the survey had been completed.

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2. Functions of the I&R Staff are not clearly defined. Mr. Garrison stated that in our regulations we have stated that we would inspect from a management standpoint but we have never stated that we would inspect from a command standpoint. This is the problem that now must be clarified. After some discussion, it was the consensus of those present that an I&R Staff should be a staff of specialists who would inspect installations, etc., with an impartial approach.

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3. C&R Staff has now completed a handbook giving a format for preparation of Logistical Annexes. While this handbook may not answer all questions, at least it is a start in the right direction. The question of Logistics attendance at meetings of the administrative planning committee for Projects was mentioned by [REDACTED] General Counsel representative. It was stated that Logistics Office is suppose to sign every administrative plan whether we are at the meeting or not.

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4. [REDACTED] was asked if there is any news about proposed legislation. He answered in the negative.

5. Regarding standardization [REDACTED] C&R Staff has three men working full time on this report and it is expected that the project will be completed in another week.

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6. [REDACTED] Supply Division, stated that the Logistics training course has now completed the Headquarters phase and after the holiday will continue at [REDACTED]

7. [REDACTED] Administrative Staff, stated that the Logistics presentation at the last BIC received the best rating.

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